



Merthyr Tydfil

14-19 Learning
Pathways

OPPORTUNITIES AT 14 +

14-19 Learning Pathways February 2011

Merthyr Tydfil 14 – 19 Network

14-19 Learning Pathways

Your 14-19 Learning Pathway will consist of one day attendance in the vocational pathway of your choice, either in college or with a training provider, and the remainder of the week in school. The qualifications offered are at entry level and level 1. The courses will start in September 2011.

Learning Providers

The courses will be by the following Learning Providers:

- **Merthyr Tydfil College**
Ynysfach, Merthyr Tydfil, CF48 1AR
Tel: 01685 726010
- **Neighbourhood Learning Centre (NLC)**
17-20 Pen-y-dre, Gurnos, Merthyr Tydfil CF47 9DY
Tel: 01685 727072
- **Auto Project**
Aberfan & Merthyr Vale Youth & Community Project, Delacey Building, Goatmill Rd, Dowlais, Merthyr Tydfil
Tel: 01685 375535
- **Bedlinog Construction Unit**
The Old Drift Mine, Trelewis, Treharris, Merthyr Tydfil
Tel: 01443 710907

Course and Learning Provider Summary

Course	Entry Level			Level 1	
	Merthyr College	NLC	Auto Project	Merthyr College	Bedlinog Construction Unit (MTC)
Child Care	x			x	
Hairdressing		x		x	
Motor Vehicle			x	x	
Engineering				x	
Construction		x			x
Outdoor Education		x			
Work Based Learning Routes:					
Retail				x	
Customer Services				x	
Business Administration				x	
Hairdressing				x	
Childcare	x				
Land Based Studies Entry / Level 1.					

Information and Taster Day

To help you decide what course is best for you, your school will arrange for you to attend an Information and Taster Day. Parents and Guardians are also welcome to attend.

- **The Information Day** will take place on **Tuesday 15th February 2011** at Merthyr Tydfil College.
- **The Taster Day** will take place on **Thursday 10th March 2011** at Merthyr Tydfil College, Autoproject and Neighbourhood Learning Centre; it will be a whole day event, one taster session in the morning and another in the afternoon.

Information Day

The Information Day will give you and your parents/guardians, the opportunity to meet the tutors from all the Learning Providers and ask questions about the course. Careers Advisers will also be available on the day. At the end of the session, you will be given a form to complete. The form will ask you to make a decision on two courses that you are most interested in for a taster experience on the 10th March 2011. You will be asked to make a first and second choice.

All outstanding forms must be handed in to the school before **2nd March 2011**.

If you are unable to make a choice, or would like more support to make a decision, please contact your school or Careers Adviser.

Taster Day

The taster session will be planned to provide a practical hands on experience of the course. Protective equipment will be provided, but be prepared to get messy, especially for course such as Construction, Motor Vehicle and Outdoor Education Pathway. Please wear old clothing and suitable footwear, especially for the Outdoor Education Pathway. A buffet lunch will be provided.

Application Forms

Following the Taster Day, you will be asked to fill out an application form. All application forms must be handed back into school before **25th March 2011**.

Careers Service

For further careers advice and guidance contact the school Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil
Tel: 01685 358180.

14-19 Learning Pathways Course Information

CHILD CARE (Merthyr Tydfil College)

Qualification

The qualification offered is the BTEC Entry Award / Level 1 Award in Caring for Children

Course details

It is an introduction to childcare, education and play, providing an opportunity to develop basic skills in caring for children.

Skills and qualities

To be successful on the programme you will need to show that you enjoy meeting people and working with children, have patience and understanding. You must be a well motivated young person with good behaviour and attendance.

Method of assessment

You will be assessed through assignments and project work

Progression pathway

On successful completion of the course, you may want to consider:

- CACHE Foundation or Certificate in Child Care and Education.
- Modern Apprenticeships are also available at NVQ Level 2 and 3

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil. Tel: 01685 358180

MOTOR VEHICLE (Merthyr Tydfil College & Autoproject)

Qualification

The qualification offered is the ABC Level 1 Award in Motor Vehicle Maintenance and Repair.

Course details

The programme is designed to meet the needs of those who wish to acquire the introductory knowledge and skills relevant to motor vehicle repair. Students will learn how to use equipment correctly, and gain basic knowledge and skills in various areas of motor vehicle repair. The overall aim is to provide both experience and knowledge on which to base future career or further education decisions, and to increase employment opportunities. There will be a special focus on health and safety.

Skills and qualities

To be successful on the programme you will need to show that you are able to listen to instructions, enjoy working on your own and in a team, do not mind getting dirty and working in cold conditions. As well as practical sessions in the workshop, the course includes classroom based theory work.

Method of assessment

You will be assessed through assignments and project work.

Progression pathway

On successful completion of the course, you may want to consider:

- NVQ Level 1 or Level 2

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil. Tel: 01685 358180

HAIRDRESSING Entry Level (Neighbourhood Learning Centre)

Qualification

The qualification offered is Hair & Beauty Foundation Learning BTEC Entry 3.

Course details

You will gain a general introduction to the Hair & Beauty Sector, where you will learn the importance of presenting a professional image and communicating and behaving appropriately in a Salon environment. The course will help you to prepare basic skin care under supervision, and introduce you to shampooing and conditioning techniques and develop hairdressing skills including basic hair-plaiting.

Skills and qualities

To be successful on the programme you will need to show that you are able to listen to instructions, enjoy working with your hands, enjoy working in a team and talking to people. You must be a well motivated young person with good behaviour and attendance.

Method of assessment

You will be assessed through tutors observing you in a real salon environment, through your practical demonstrations and role play activities and also on the completion of the assignment booklet for each unit completed.

Progression pathway

On successful completion of the course, you may want to consider:

- C&G Salon Services Level 1
- NVQ Level 1

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil. Tel: 01685 358180

HAIRDRESSING Level 1 (Merthyr Tydfil College)

Qualification

The qualification offered is City & Guilds Level 1 in Salon Services.

Course details

The course covers the knowledge and understanding of hairdressing and hair care practice, how to use equipment correctly, and safely, and developing customer care skills. Please note: You will not learn the skills of cutting hair on the course. These skills are taught at Level 2 or 3 and onwards.

Skills and qualities

To be successful on the programme you will need to show that you are able to listen to instructions, enjoy working with your hands, enjoy working in a team and talking to people. You must be a well motivated young person with good behaviour and attendance.

Method of assessment

You will be assessed through assignments, observations of practical work and on the Level 1 course an end of year exam.

Progression pathway

On successful completion of the course, you may want to consider:

- NVQ Level 1 or Level 2

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil. Tel: 01685 358180

CONSTRUCTION

(Neighbourhood Learning Centre)

Qualification

The qualification offered is Construction Foundation Learning BTEC Entry 3 / Level 1.

Course details

The course will provide an introduction to the hand tools, materials, personal protective equipment and fixings used to develop skills in carpentry, basic brickwork, home improvement and manufacturing a product using timber and timber sheet materials.

Skills and qualities

To be successful on the programme you will need to show that you are able to listen to instructions, enjoy working on your own and in a team, do not mind getting dirty and working indoors/outdoor and in cold conditions. You must be a well motivated young person with good behaviour and attendance.

The method of assessment

You will be assessed by the tutor observing you in a construction simulated environment, through your practical demonstrations and completion of an assignment booklet for each unit.

Progression pathway

On successful completion of the course, you may want to consider:

- NVQ Level 1 or Level 2 in related trades

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil

Tel: 01685 358180

CONSTRUCTION

(Bedlinog Construction Unit)

Qualification

The qualification offered is Level 1 C&G Multi Skills in Construction (6218).

Course details

The course will provide an introduction to the hand tools, materials, personal protective equipment and fixings used to develop skills in a range of units including carpentry, joinery, brickwork, surface preparation, paint finishing and cabinet making. The units will incorporate the underpinning knowledge of health and safety throughout.

Skills and qualities

To be successful on the programme you will need to show that you are able to listen to instructions, enjoy working on your own and in a team, do not mind getting dirty and working indoors/outdoor and in cold conditions. You must be a well motivated young person with good behaviour and attendance.

The method of assessment

You will be assessed by the tutor observing you in a construction simulated environment, through your practical demonstrations and completion of an assignment booklet for each unit.

Progression pathway

On successful completion of the course, you may want to consider:

- C&G Level 2 in related trades

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil Tel: 01685 358180

Sport and Active Leisure (Neighbourhood Learning Centre)

Qualifications

The Sport and Active Leisure Foundation Learning Entry 3.

Course details

The course consists of five units which will cover the following; safe learning in the workplace, taking part in sport, improving own fitness, risks and hazards in sport and active leisure and working in sport and active leisure.

Skills and qualities

This course will suit all learning styles but may be more suitable for the hands on learner as the course aims to develop practical activities in sport and leisure; however each unit also seeks to develop the theoretical underpinning knowledge.

Method of assessment

You will be assessed by your tutor observing you in sport and leisure based activities, through your practical demonstrations and completion of the assignment booklets for each unit.

Progression pathway

On successful completion of the course, you may want to consider:

- Level 1 or 2 in sport and leisure

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil Tel: 01685 358180

ENGINEERING (Merthyr Tydfil College)

Qualification

The qualification offered is the EAL Level 1 Engineering, Performing Engineering Operators (PEO).

Course details

Students will learn how to use tools correctly, and work with various hard and soft materials, including computer software with a special focus on health and safety. They will construct models from job specifications and drawings.

Skills and qualities

To be successful on the programme you will need to show that you are able to listen to instructions as you will be taught how to use large and small pieces of machinery and tools, enjoy working on your own and in a team, enjoy working with your hands and do not mind getting dirty.

Method of assessment

You will be assessed through assignments and project work.

Progression pathway

On successful completion of the course, you may want to consider:

- NVQ Level 2 in Engineering.

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil. Tel: 01685 358180

Land Based Studies (Venue to be confirmed)

Qualification

The qualification offered is Entry / Level 1 BTEC Award in Land-based Studies

Course details

The qualification aims to give learners the opportunity to develop skills and knowledge for the land-based sector, including establishing, planting and maintaining plants, understanding soils, ground preparation, propagation of plants and grass surface maintenance.

Skills and qualities

To be successful on the programme you will need to show that you are able to listen to instructions, enjoy working on your own and in a team, do not mind getting dirty and working indoors/outdoor and in cold conditions. You must be a well motivated young person with good behaviour and attendance.

Method of assessment

You will be assessed through assignments and project work.

Progression pathway

On successful completion of the course, you may want to consider:

- Level 1 or 2 in Land-based studies

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil. Tel: 01685 358180

Work Based Learning (Merthyr Tydfil College)

Qualification

The qualifications offered are NVQ / VRQ at Entry 3 / Level 1 in the following routes:

- Customer Services
- Retail
- Business Administration
- Childcare
- Hairdressing
- Mechanics

Course details

The qualification will provide a real work experience in your chosen route (see above) for one day a week. In some routes, you will also be expected to attend the college for one day a month to complete classroom / workshop based tasks.

Skills and qualities

An NVQ is recognised by employers as evidence of the ability to carry out a range of tasks related to the job role. As you will be with an employer for the majority of the course, you must be a well motivated young person with good behaviour, punctuality and attendance.

Method of assessment

NVQs are assessed at work or in a simulated workplace. For each unit your assessor watches and asks questions as you perform a task, or looks at a portfolio of work that you've built as formal evidence of your learning.

Progression pathway

On successful completion of the course, you may want to consider:

- Level 1 or 2 in your chosen NVQ route

For further information on progression pathways contact your School Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil. Tel: 01685 358180

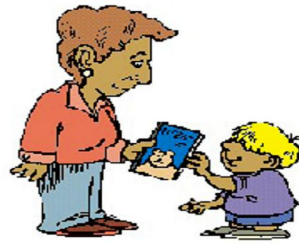
Careers Information

Jayne Tilley of Careers Wales Mid. Glamorgan and Powys, (CWMPG), has very kindly provided additional information to support your decision making.

Please find attached information on the following jobs:

- Teachers Aid
- Care Assistant
- Hairdresser
- Mechanic
- Tyre & Exhaust Fitter
- Garage Worker
- Factory Worker
- Plumber
- Paint & Decorator
- Bricklaying
- Carpenter
- Shop Worker

Teacher's Aid



The Work

What would I do?

- Help children with their work
- Help to set up displays
- Help children to dress
- Help at meal and break times
- May work with just one child with special needs

Where would I work?

- In a primary or junior school
- In a comprehensive school
- In a special school

When would I work?

- Work is done during the day - may be full or part time
- School hours are mostly between 8.30am and 4.00pm

Skills

What do I need to be able to do?

Work with hands



Work with people



Be patient and friendly



Get on with young people



Some English and maths



Training



What will I need to learn?

- The school rules
- What help each child needs
- Ways to help children learn
- How to work closely with other staff

Where could I learn?

- In college, on a full-time course
- On training - You would spend the week in a school. May sometimes go to a training centre. You would work towards the National Vocational Qualification ((NVQ) at level 1 or 2
- In work. Other staff would show you what to do

Things to think about

Need to be over 18



May deal with parents



Need to be good at maths and English



May deal with problems, like children being ill



May work with difficult children



May take children to the toilet



How can I find work?

- Ring your local education office and schools to find out if they want to take anyone on
- Ask in the Job Centres
- Many people go on training or go to college before getting a job

How can I find out more?

- You can find out more by ringing your local Careers Centre
- If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser

Care Assistant (Elderly)



The Work

What would I do?

Bath and dress people
Feed people
Take people to the toilet
Clean and tidy
Talk to people
Shopping and housework

Where would I work?

Old people's home
Nursing home
In someone's house
Day Centre

When would I work?

Days
Evenings
Weekends
Most people have to work shifts

Skills

What do I need to be able to do?

Be friendly and talk to people



Be calm and patient



Be honest



Listen to people



Training



What will I need to learn?

How to bath people
How to lift people
How to make beds
How to care for old people

Where could I learn?

In college, on a full-time course
On training in a nursing home or day centre. You may be there all week or you may spend one day a week in college. You would work towards a National Vocational Qualification (NVQ) at level 1 or 2.

Things to think about

Need to be over 18 to have a job, but can train at 16



May spend a lot of time cleaning and tidying up



May need to work shifts



May need to lift people



May have to work with people who are ill or dying



May need to drive and work in a lot of places



How can I find work?

Most people go to college or on training before getting a job

Most places won't give you a job until you are over 18. Lots of places want you to have a qualification or to have experience

How can I find out more?

You can find out more by ringing your local Careers Centre

If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser



KEB

Care Assistant
(Elderly)

Hairdresser



The Work

What would I do?

Wash hair
 Cut and style hair
 Perm hair
 Put highlights in hair
 Make appointments
 Use the till

Where would I work?

In a salon
 In someone's house
 On a cruise ship

When would I work?

During the day, for 5 days a week
 This will include a Saturday
 Evenings - most salons stay open late one night per week

Skills

What do I need to be able to do?

Work with your hands



Talk to people



Listen to people



Be careful



Make things look good



Training



What will I need to learn?

How to cut and style hair
 How to perm hair and put in highlights
 How to use clippers and scissors

Where could I learn?

In college, on a full-time course
 On training in a salon. You would work towards the National Vocational Qualification (NVQ) at level 1 or 2
 If you were working towards level 2 you might need to spend time in college or in a training centre

Things to think about

May be standing for most of the day

Will be using chemicals

Will be hard to find work on a cruise ship



May spend a lot of time at the start:
Using the phone

Making tea

Sweeping up



How can I find work?

Look for adverts in salon windows
 Call in to salons to ask if they want staff
 Ask in the Careers Centre and Job Centre
 Look in the local newspapers

How can I find out more?

You can find out more by ringing your local Careers Centre
 If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser

Tyre & Exhaust Fitter



The Work

What would I do?

- Mend punctures in tyres
- Take off wheels
- Balance wheels
- Replace tyres
- Fit new exhausts

Where would I work?

- In a garage
- On the side of the road

When would I work?

- Work is mostly done during the day
- A lot of garages are open on Saturdays

Skills

What do I need to be able to do?

Work with your hands



Talk to people



Lift heavy objects



Follow rules and work safely



Training

What will I need to learn?

- How to use tools and machines
- What tyres each car needs
- When tyres need to be changed
- How to fit exhausts

Where could I learn?

- In a garage you would work with other staff who would show you what to do
- You would work towards the National Vocational Qualification (NVQ) at level 1 or 2
- You may need to go to college for one day a week

Things to think about

May have to stand for a lot of the day



Will work with oil and grease



May need to lie down under cars



May have to deal with money and answer the telephone



It can be cold in a garage



May need to learn to drive



How can I find work?

Most people go into this type of work through training

You could ask local garages if they want to take anyone on training

How can I find out more?

You can find out more by ringing your local Careers Centre

If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser

Garage Worker



The Work

What would I do?

You could be a:

Mechanic - working on all parts of the car but mainly the engine

Vehicle Body Repairer - fixing body work of the car

Tyre and Exhaust Fitter - changing tyres and exhausts

You could also work with bikes, lorries or buses

Where would I work?

In a garage

In a car dealer's

On the roadside

When would I work?

Work is mainly done in the day

Evenings - sometimes

Weekends - lots of garages open on Saturdays

Skills

What do I need to be able to do?

Work with your hands



Work with people



Lift heavy objects



Follow rules



Be careful in work



Training

What will I need to learn?

How cars work

What each part of the car is called and what it does

How to use tools and machines

How to change or repair parts

Where could I learn?

In college, on a full-time course

On training, working in a garage all week. You would work towards the National Vocational Qualification (NVQ) level 1

You could go on to level 2. You would spend some time in a garage and some time in college

Things to think about

May spend a lot of time standing or lying under cars



Will need to use tools



Could be working with oil, grease and paint



May have to deal with money



Will need to wear overalls



May need to learn to drive



Will need to talk to customers



How can I find work?

Most people go to college or on training before getting a job

You could ask your local garages if they want to take anyone on training

How can I find out more?

You can find out more by ringing your local Careers Centre

If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser

Factory Worker



The Work

What would I do?

There are lots of jobs you can do in a factory. You could:

- Fit things together
- Work on a production line
- Use machines or hand tools
- Pack goods
- Test goods to check for faults
- Make and label boxes
- Weigh or measure goods

Where would I work?

In a factory - large or small

When would I work?

Work is mostly done in the day
Evenings - sometimes
Nights - sometimes
May have to work shifts

Skills

What do I need to be able to do?

Work with your hands



Follow rules



Work with people



Maths - count and measure



Work quickly And safely



Training



What will I need to learn?

- How to use machines
- How to use hand tools
- How to work safely

Where could I learn?

On training. You would be based in a factory for the week

You would work towards the National Vocational Qualification (NVQ) at level 1 or 2

Working in a factory. You would be shown what to do by other staff

Things to think about

May need to stand all day



May have to lift heavy goods



May do the same thing all day



May have to work shifts



Would work inside all day



Will need to work quickly



How can I find work?

- Contact factories to see if they want to take anyone on
- Ask in the Careers Centre and Job Centre
- Look in the local newspapers
- Sign on with recruitment agencies

How can I find out more?

You can find out more by ringing your local Careers Centre

If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser

Plumber



The Work

What would I do?

Fit or mend: sink units
toilets and baths
radiators and boilers
washing machines

Make sure that roofs don't let water in
Fit pipes and gutters
Fix leaks in pipes and taps

Where would I work?

On a building site
At a house - outside and inside
In an office or shop
In any place of work

When would I work?

Work is mostly done in the day
Evenings - sometimes
Weekends - sometimes

Skills

What do I need to be able to do?

Work with
your hands



Talk to
people



Carry heavy
objects



Maths -
count and
measure



Follow
rules



Training



What will I need to learn?

Use of hand tools like drills and saws
How to read drawings and plans
How electrical and heating systems work
Welding
What pipes are made of, like copper,
plastic or cast iron, and when to use
them

Where will I learn?

In college - on a full-time course
On training - often four days a week
with a plumber and one day in college
working towards the National Vocational
Qualification (NVQ) at level 2. This is
called a National Traineeship

Things to think about

May have to climb ladders or work
in small spaces



May have to travel to a lot of
places to work



May have to work weekends or eve-
nings and may be on call



Would need to go to college

Would work towards the NVQ at
level 2

May need to have some GCSEs to
get on to a National Traineeship

May need to learn to drive



How can I find work?

Most people go into plumbing after
going on training or taking a college
course

You could ask plumbers if they want to
take anyone on training

How can I find out more?

You can find out more from your local
Careers Centre

If you are in school or college you can
ask your teacher or tutor to arrange for
you to see a careers adviser



UF

Plumber

Painter & Decorator



The Work

What would I do?

Get walls and doors ready to be painted or papered
Hang wallpaper
Paint the inside and outside of: houses, offices, shops and other buildings, bridges and ships
Clean up

Where would I work?

Building sites
Houses - inside and outside
Shops, offices or other buildings

When would I work?

Work is mainly done in the day
Evenings - sometimes
Weekends - sometimes

Skills

What do I need to be able to do?

Work with your hands



Work with people



Work quickly but carefully



Maths - count and measure



Take extra care with detail



Training



What will I need to learn?

How to prepare walls and doors
What types of paint there are and when to use them
How to get paint effects
How to cut and hang wallpaper

Where could I learn?

In college, on a full-time course
On training, working with a painter all week. You would work towards the National Vocational Qualification (NVQ) level 1
You could go on to level 2. You would spend some time with a painter and some time in college

Things to think about

May need to work at heights



Will have to clean up after each job



Will need to spend time rubbing down doors and walls



May have to travel to lots of places to work



Paint can give off fumes



How can I find work?

Most people go to college or on training before getting a job

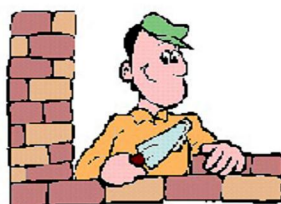
You could look in the newspapers or contact local painters to ask if they are taking anyone on

How can I find out more?

You can find out more by ringing your local Careers Centre

If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser

Bricklayer



The Work

What would I do?

- Build or repair walls
- Build arches and tunnels
- Fit or repair chimneys
- Prepare the ground for building
- Mix cement

Where would I work?

- On a building site
- In a house or garden
- In towns, cities or in the country

When would I work?

- Work is mostly done in the day
- Evenings - to meet deadlines
- Weekends - to meet deadlines

Skills

What do I need to be able to do?

Work with your hands



Work as part of a team



Carry heavy objects



Maths - count and measure



Follow rules and work safely



Training



What will I need to learn?

- How to use tools
- How to set out bricks
- How to cut and lay bricks and blocks
- How to put up scaffolding
- How drainage systems work

Where could I learn?

- In college, on a full-time course
- On training, working with a builder all week. You would work towards the National Vocational Qualification (NVQ) level 1
- You could go on to level 2. You would spend some time with a builder and some time in college

Things to think about

Will need to work at heights



Will need to wear safety gear



Will need to work in all sorts of weather



Will work in dusty and dirty places



May start early, finish late or work on weekends



May have to travel to lots of places to work



Will work with cement - this may affect your skin



How can I find work?

Most people go to college or on training before getting a job

Most building sites prefer to take people who are over 18

How can I find out more?

You can find out more by ringing your local Careers Centre

If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser

Carpenter



The Work

What would I do?

Cut and shape wood to make units for kitchens and bedrooms

Hang doors and fit window frames

Fit stairs and lay floorboards

Put up roof timbers

Where would I work?

On a building site

In a house or shop

In a workshop

When would I work?

Work is mainly done in the day

Evenings - sometimes

Weekends - sometimes

Skills

What do I need to be able to do?

Work with your hands



Work with people



Carry heavy objects



Maths - count and measure



Follow rules and work safely



Training



What will I need to learn?

How to use tools like saws and drills

What wood to use for each job

How to hang doors, fit window frames, fit stairs and lay floorboards

How to put up roof timbers

Where could I learn?

In college, on a full-time course

On training, working with a carpenter all week. You would work towards the National Vocational Qualification (NVQ) level 1

You could go on to level 2. You would spend some time with a carpenter and some time in college

Things to think about

May need to work at heights



Will need to wear safety gear



May work inside or outside



Will work in dusty places



May start early, finish late or work on weekends



May have to travel to lots of places to work



How can I find work?

Most people go to college or on training before getting a job

You could ask local carpenters if they are looking to take anyone on training

How can I find out more?

You can find out more by ringing your local Careers Centre

If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser

Shop Worker



The Work

What would I do?

- Help customers to find goods
- Put goods out on shelves or racks
- Put prices on goods
- Keep the shop tidy
- May use the till
- May help people to decide what to buy

Where would I work?

- In supermarkets
- In small or large shops

When would I work?

- Many shops are now open all week. You would work 5 days and may have to work on Saturday or Sunday
- A lot of shops stay open late. Lots of people do part-time work

Skills

What do I need to be able to do?

Be helpful and calm



Work as part of a team



Talk and listen to people



Lift and carry heavy things



Maths - count and use money



Training



What will I need to learn?

- How to use a till
- How to put goods on display and make them look nice
- How to price goods
- How to deal with customers

Where could I learn?

- On training in a shop. You would work towards a qualification called the National Vocational Qualification (NVQ) at level 1 or 2
- Working in a shop. You would be shown what to do by other staff

Things to think about

May have to work late or on weekends



May have to talk to customers who are rude to you



May be standing for most of the day



May have to wear a uniform



May have to dust shelves



How can I find work?

- Look for adverts in shop windows
- Call in to shops to ask if they are looking for staff
- Ask in the Careers Centre and Job Centres
- Look in the local newspapers

How can I find out more?

- You can find out more by ringing your local Careers Centre
- If you are in school or college you can ask your teacher or tutor to arrange for you to speak to your careers adviser

For further information

Careers Service

For further careers advice and guidance contact the school Careers Adviser or your nearest careers office, Careers Wales Mid Glamorgan and Powys, 27 High Street, Merthyr Tydfil
Tel: 01685 358180.

Schools

Ian Llewellyn, Vocational Co-ordinator, Afon Taf High School. Tel: 01443 690401

John Davies, Vocational Co-ordinator, Pen-y-dre High School, Tel: 01685 721726

Bev Davies, Vocational Co-ordinator, Cyfarthfa High School, Tel: 01685 721725

Glenys Jones, Vocational Co-ordinator, Bishop Hedley High School, Tel: 01685 721747

14-19 Network

Lauren Penny, Network Support Officer

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Brochure Format

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